

Town of Harvard Capital Planning Investment Committee
Minutes of Meeting
December 15, 2011, 8:00 a.m.
Town Hall

Members Present: George McKenna, Keith Cheveralls, Cindy Russo, Debbie Ricci, Peter Warren, Tim Bragan. David Kassel also participated. Selectman Ron Ricci attended.

1. George will schedule a meeting with the Municipal Buildings Committee, including OPM and the Architect, to meet with us on January 5. There was general agreement that an evening meeting will be best. George will schedule the meeting for 6:00.
2. There are two items that will have to be paid from capital fund in FY14; these are (1) debt service on the water project and the fire truck and (2) the DPW truck. The total obligation will be \$100K.
3. George explained that the MBC project is shown as \$2.4 million on the Capital Plan because the MBC Committee had never voted to request a different amount, although a higher request was shown on their submission. Debbie said that this was consistent with earlier discussions of our committee on this issue. Peter said we should have left the higher number in place as we would have the request of any other committee. Ron Ricci, who attended the MBC meetings, confirmed that the MBC did not vote on the capital request. Keith pointed out that the MBC informed us that there was no agreement on the number requested when they attended our meeting. Debbie moved that we affirm action taken by George in showing the cost of the MBC project as \$2.4 million. Keith seconded. The motion passed unanimously.
4. George requested that we email questions for DPW to him before January 1.
5. There was an initial review of the capital requests, which resulted in the following changes:
 - We removed the guardrails and sidewalks requested by DPW.
 - The walkway from Bromfield to HES was moved to from 2013 to 2014.
6. We may need to meet with Planning Board regarding their request for a Master Plan consultant. There is no legal requirement to update the Master Plan every 10 years.
7. Keith reported that the Schools Technology Report is complete. The recommendations, if approved by School Committee, have a price tag of \$365K. Additionally, there is a plan to spend 130K per year for new curriculum materials. Therefore, any funds the School Committee has are fully committed at this time.
8. Several items in Schools Capital Plan are probably incorporated in Technology Plan and may be able to be deleted. Keith will review.
9. Debbie requested that we get an update on the possibility of getting a Green Energy grant for FY13.

10. Keith will arrange for Energy Advisory Committee to come with schools to explain punchlist items from energy project.
11. George asked that we send him our questions for the January 5 meeting.
12. Keith suggested that we communicate to the BOS identifying the number that we have in our plan. Cindy moved that George attend the BOS meeting on 12/20 and communicate to the BOS that we are carrying \$2,472,000 in our capital plan for the MBC project. Keith seconded the motion. The motion passed unanimously.
13. Our plan for future meetings is as follows:
 - January 5 – Municipal Buildings Committee
 - January 12 – School and Energy Committees
 - January 19 – DPW; Begin ratings.
 - January 26 – Evening meeting to rate the projects.

We had considered 2/2 for a Tri-Board, but may have to move that back.

The meeting was adjourned at 9:55.